

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Annual Public Board Meeting (Virtual) held on Wednesday, December 1, 2021 at the Catholic Education Center.

PRESENT:	Trustees:	Martin Drainville t/c Elizabeth King t/c Colleen Landers t/c Denis Lincez t/c Ron MacInnis t/c Steve Malciw t/c Fred Salvador Glenn Sheculski t/c Stan Skalecki t/c
	Student Trustee:	Emma Mills
	Administration:	Tricia Stefanic Weltz, Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education t/c Keld Scott, Superintendent of Business
	Staff:	Michele Mahaffy, Executive Assistant and Recorder
	Regrets:	Nil
	Guests:	Nil

CALL TO ORDER

A COMMISSIONING SERVICE

The Board of Trustees participated in a prayer and commissioning service. All trustees stated their Declaration of Office and Oath of Allegiance.

B. CALL TO ORDER

Tricia Stefanic Weltz, Director of Education, called the meeting to order.

C. ROLL CALL – Nil

D. PROCEDURAL BY-LAWS

The binders were sent out ahead of the meeting with revisions to a few of the documents. The trustees were asked to familiarize themselves with the contents.

E. NOMINATIONS OF SCRUTINEERS

Michele Mahaffy was appointed as Chief Scrutineer as well as Daphne Brumwell and Jennifer Dunkley as scrutineers, should a vote be required.

T SWeltz opened the floor to nominations for Chair. Trustee Fred Salvador was acclaimed.

F. ELECTION OF CHAIR

Motion

MOVED BY: D. Lincez
SECONDED BY: G. Sheculski

Resolution 21-126

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Fred Salvador as Chair of the Board for the period December 2021 to November 2022.

Carried

T SWeltz opened the floor to nominations for Vice-Chair. Trustee Denis Lincez was acclaimed.

G. ELECTION OF VICE-CHAIR

Motion

MOVED BY: M. Drainville

Resolution 21-127

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Denis Lincez as Vice-Chair of the Board for the period December 2021 to November 2022.

Carried

H. APPROVAL OF AGENDA

Motion

MOVED BY: S. Skalecki

Resolution 21-128

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Inaugural Public Board Meeting, as amended.

Carried

I. APPROVAL OF MINUTES

Motion

MOVED BY: C. Landers

Resolution 21-129

SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – October 20, 2021

Carried

J. DELEGATIONS – Nil

K. POLICY

K.1 B-1 Signing Officers of the Board

Motion

MOVED BY: D. Lincez
SECONDED BY: R. MacInnis

Resolution 21-130

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-1 Signing Officers of the Board* at first reading.

Carried

K.2 E-8 Ontario Student Record

Motion

MOVED BY: S. Malciw
SECONDED BY: R. MacInnis

Resolution 21-131

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-8 Ontario Student Record* at first reading.

Carried

K.3 H-4 Smoke Free Environments

Motion

MOVED BY: G. Sheculski
SECONDED BY: C. Landers

Resolution 21-132

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-4 Smoke Free Environments* at first reading.

Carried

K.4 P-17 Employee Travel for Board Business

Motion

MOVED BY: D. Lincez
SECONDED BY: M. Drainville

Resolution 21-133

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-17 Employee Travel for Board Business* at first reading.

Carried

K.5. T-16 Policy Development and Approval

Motion

MOVED BY: R. MacInnis
SECONDED BY: G. Sheculski

Resolution 21-134

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-16 Policy Development and Approval* at first reading.

Carried

L. PRESENTATIONS AND REPORTS

L.1 Presentations

L.1.1 Revised Estimates – Keld Scott, Superintendent of Business

K. Scott presented a balanced budget and reviewed two documents provided to Trustees in the Board Package, *Revised Estimates* and *Variance Explanations*. He reviewed enrolment numbers and COVID Funding; as well, he outlined risks and opportunities. Trustees engaged in a question and answer period with the presenter.

L.1.2 2021 Director's Annual Report– Tricia Stefanic Weltz, Director of Education

T SWeltz presented this year's *Director's Annual Report* highlighting each school and various programs. She shared that despite the challenging circumstances, there are great success stories to highlight. The report will be available on the website tomorrow, December 2, 2021. The Director thanked the team members who helped put this year's report together.

L.2 Reports

L.2.1 Student Trustee – Emma Mills, Student Trustee

E. Mills presented her report to the Board of Trustees and highlighted the following:

- School Events: Halloween decorating, costumes and a murder mystery, as well as, participation in Remembrance Day Ceremony and the Santa Claus Parade;
- Sports: Cross-country and Girls Basketball; and
- A variety of other topics including, Wellness Wednesday activities, Mrs. Mitchell's Kite Runners, Reach and Link activities.

L.2.2 Audit Committee

The Audited Financial Statements, August 31, 2021, were presented. F. Salvador thanked K. Scott and his team for their hard work.

L.2.3 Indigenous Education Advisory Council – Nil

L.2.4 Special Education Advisory Committee – Meeting report - November 17, 2021.

Trustee Skalecki reviewed a report from the meeting and spoke to the hard work of the Committee in getting students the help they need.

L.2.5 Supervised Alternative Learning - Nil

L.2.6 Transportation Committee – Meeting Report November 4, 2021.

Trustee Landers reported that items discussed in the November meeting included WiFi on buses, the financial report and the denied request for a cost increase by the transportation providers.

L.2.7 Program – Nil

L.2.8 Business – Personnel Report, Keld Scott, Superintendent of Business

K. Scott reviewed the Personnel Update, which included three resignations and multiple new hires. Superintendent Brumwell recognized retiring Educational Assistant Lorraine Quesnel and thanked her for her years of service and dedication. On behalf of the Board, she wishes her all the best.

L.2.9 Director of Education – COVID-19 Updates

T SWeltz reviewed the numerous obligations/practices the pandemic has put upon the board. This included strict health and safety requirements, immunization disclosures, Rapid Antigen Testing strategies and the promotion of vaccination clinics for children

and families. She reviewed the number of cases reported in NCDSB schools this school year and the plan for upcoming parent/teacher conferences.

L.2.10 Chair – Committee Membership and Board Meeting Dates

Committee Membership

Chair reviewed Committee membership. The Board was in agreement to keep memberships the same for another year.

Meeting Dates 2022

Chair reviewed potential changes to March, April and May 2022 meeting dates and reasons for the potential changes. All in favour of the changes. Changes will be made to the Board's meeting calendar.

M.3 Motions

M.3.1 Annual Report of the Director of Education

MOVED BY: M. Drainville **Resolution 21-135**

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Annual Report of the Director of Education, as presented.

Carried

M.3.2 Audited Financial Statements

MOVED BY: G. Sheculski **Resolution 21-136**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Audited Financial Statements for the year ending August 31, 2021.

Carried

M.3.3 Signing Authority

MOVED BY: R. MacInnis **Resolution 21-137**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account computerized signatures, effective December 1, 2021, consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with Director of Education as Treasurer or Superintendent of Business and/or Manager of Financial Services.

Carried

M.3.4 Line of Credit

MOVED BY: G. Sheculski **Resolution 21-138**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board maintain the line of credit at the Royal Bank of Canada for three million dollars (\$3,000,000).

Carried

M.3.5 Personal Service Contract

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 21-139

BE IT RESOLVED THAT the Northeastern Catholic District School Board's Chair of the Board notify the Director of Education, in writing, no later than December 31, 2021, of its intentions in regards to the Director's *Personal Service Contract*.

Carried

M.3.6 Board Committee Structure 2021-2022

MOVED BY: M. Drainville
SECONDED BY: C. Landers

Resolution 21-140

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Committee Structure 2021-22 as presented.

Carried

M.3.7 Amended Board Meeting Dates

MOVED BY: S. Malciw
SECONDED BY: C. Landers

Resolution 21-141

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Meeting dates 2021-22 as amended

Carried

*Amendment – addition of M.3.8 below and a change in numbering of the original M.3.8 to M.3.9

M.3.8 Budget Estimates 2021-2022

MOVED BY: M. Drainville
SECONDED BY: S. Malciw

Resolution 21-142

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2021-2022 year in the amount of \$46,934,967.00 pending Ministry of Education approval.

Carried

N. COMMITTEE OF THE WHOLE - M.3.9

Motion

MOVED BY: R. MacInnis
SECONDED BY: C. Landers

Resolution 21-143

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

O. UNFINISHED BUSINESS – Nil

P. CORRESPONDENCE – Thank you letters – Meunier and Mahaffy

Q. NEW BUSINESS - Nil

R. INFORMATION – Nil

S. FUTURE MEETINGS

Regular Board Meeting – Wednesday, January 19, 2022 at 4:45 p.m.

T. ADJOURNMENT

Motion

MOVED BY:

S. Skalecki


Resolution 20-144

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:22 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer